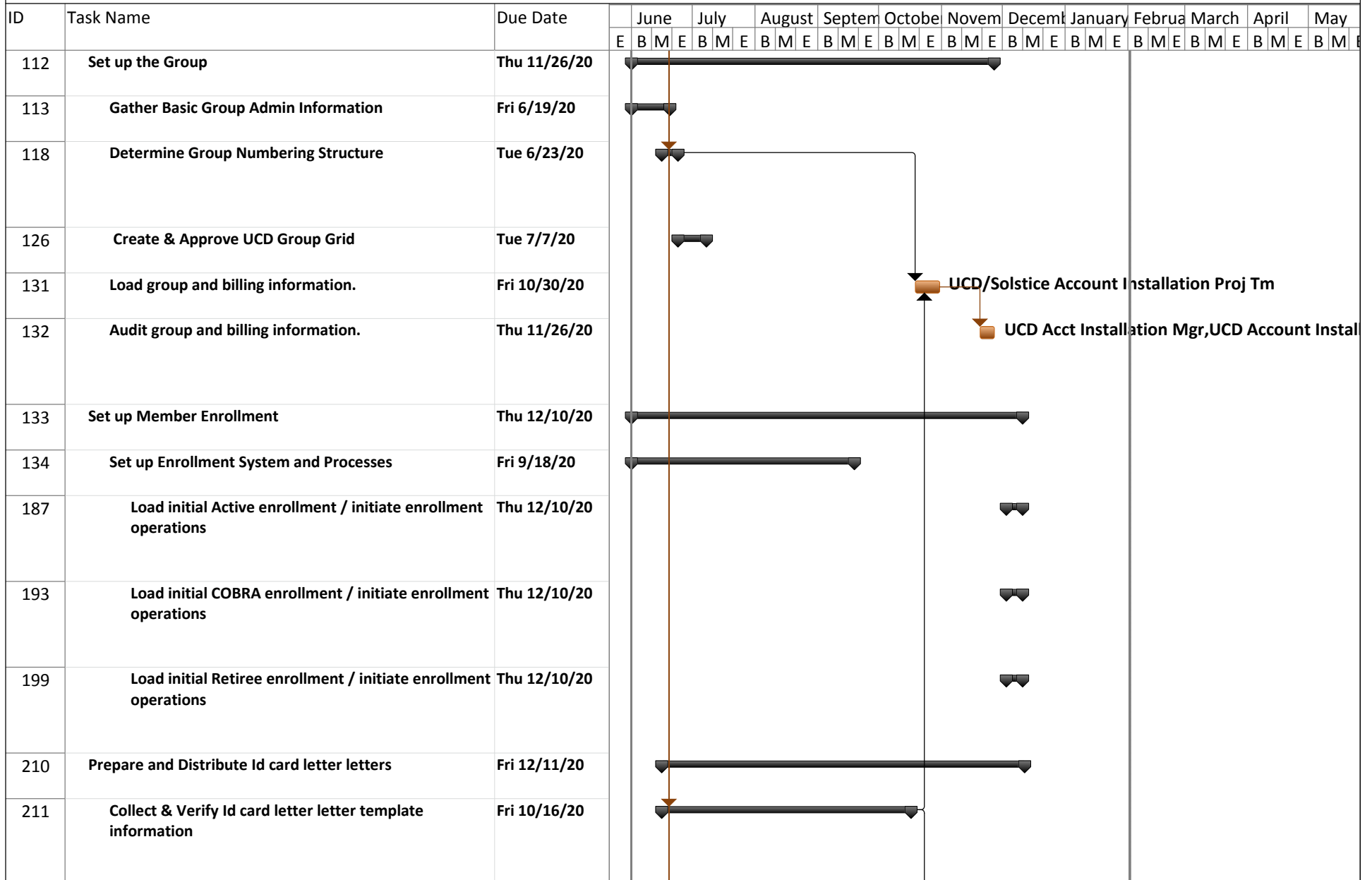


DRAFT Project Plan
Arizona State Retirement System
12/09/2019

ID	Task Name	Due Date																												
			June		July		August		Septem		Octobe		Novem		Decemnt		January		Februa		March		April		May					
1	Notify UCD of its selection as dental vendor.	Mon 6/1/20	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	
2	Initiate the Project	Mon 6/29/20	Customer																											
37	Plan the project	Mon 6/29/20																												
38	Conduct Initial implementation requirements review with customer	Mon 6/15/20	Customer Primary Contact,UCD/Solstice Project Manager																											
40	Prepare preliminary implementation plan.	Thu 6/18/20	UCD/Solstice Project Manager																											
41	Hold UCD internal kick-off meeting.	Fri 6/19/20	UCD/Solstice Project Manager																											
42	Establish communication plan for status calls & reports	Tue 6/16/20	UCD/Solstice Project Manager																											
43	Review preliminary implementation plan with Customer	Mon 6/29/20	Customer Primary Contact,UCD/Solstice Project Manager																											
44	Manage Project Execution	Mon 2/1/21																												
45	Determine and Build Plan Benefit Design(s)	Fri 10/23/20																												
70	Determine Billing/Invoicing System and Processes	Thu 6/25/20																												
72	Gather Active Billing Information	Thu 6/25/20																												
85	Gather COBRA Billing Information	Thu 6/25/20																												
98	Gather Retiree Billing Information	Thu 6/25/20																												

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			E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E
221	Mock up and approve Id card letter	Mon 11/9/20																												
224	Distribute Id card letters	Fri 12/11/20																												
228	Provide support for communications and open enrollment	Fri 10/2/20																												
229	Establish web links	Fri 10/2/20																												
232	Create and provide communication / OE support materials	Fri 9/25/20																												
242	Prepare Operations to Receive and Process Claims	Fri 1/22/21																												
243	Gather Claim Input Information	Fri 10/30/20																												
255	Determine if any accums need to be loaded to UCD system.	Mon 6/15/20																												
291	Process & Validate Claims	Fri 1/22/21																												
296	Prepare Dental Customer Service (DCS) Operations to receive inquiries	Fri 10/30/20																												
297	Gather DCS Input Information	Fri 6/19/20																												
309	Prepare DCS Operations	Fri 10/30/20																												
323	Complete Legal & Regulatory Tasks and Validation	Mon 2/1/21																												

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			E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E			
324	Complete General Legal / Regulatory Tasks	Fri 10/9/20																																																	
328	Manage Disclosure Requirements	Wed 12/2/20																																																	
332	Complete and Issue Legal Documents	Mon 2/1/21																																																	
347	Complete Provider Network Tasks	Fri 10/23/20																																																	
348	Determine provider network(s)	Mon 6/15/20																																																	
353	Communicate with provider network regarding new gr	Fri 10/2/20																																																	
357	Review reporting requirements	Mon 6/22/20																																																	
363	Identify and complete required system changes	Thu 12/31/20																																																	
370	Complete implementation activities; Close Project	Mon 2/1/21																																																	

UCD/Solstice Project Manager

JCD/Solstice Project Manager